



## **GK Worker Rules:**

Please make sure all 12 volunteers read the following.

Volunteers are to sign in at gate 3.

Volunteers must arrive at 530 proceed to kiosk between LEVEL 3 WEST END (approx. section 113). 1 ½ hour before any game time.

No consuming alcohol, no purchasing tickets.

Do not sell to anyone under the age of 18.

No minors can handle tickets or money or sit at the tables.

All workers must stay till 3rd period to sell and balance floats.

All workers will wear aprons and vests and ID tags that are provided.

All positions are single except 3 walking pairs, with hand held electronics printers.

2 predetermined volunteers will sell in the suite area, all others will be walking around selling.

There are 3 single sitting positions and 1 standing position.

Please lock screens when not in use to avoid printing tickets by mistake.

Please take money before printing tickets.

Each runner will be given extra paper for printers, paper rolls in machine under not over.

Do not turn machines off just use lock screen.

If screen times out press the button on top right scroll up if screen says enter password, just press ok (there is no password)

Do not accept any kind of debit cards only credit.

Credit cards are swiped with strip away from you.

There are several steps to using credit cards which will be explained to you.

Runners will hand in cash 3 times beginning of 1<sup>st</sup> period beginning of 2<sup>nd</sup> period and at the 5-minute mark on the intermission clock during the 2<sup>nd</sup> and 3<sup>rd</sup> period.

Runners working alone will need cell phones, someone will attend to your station to pick up money 1<sup>st</sup> and 2<sup>nd</sup> and you will be advised by text message to hand in at 5-minute mark.

Please remember when putting people in designated positions that the 4 solo positions must bring working cell phone. And the 1 solo standing position the volunteer must be able to stand

Lastly under no circumstances you leave your handheld sitting anywhere.

**Good luck selling everyone!!!!!!**